

**Fairview Township Board of Supervisors Agenda**  
**December 4, 2025**  
**7:00 P.M.**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call:**

- Peter Kraus, Chairman
- Mark Gennuso, Vice-Chairman
- Justin Pacansky, Supervisor
- Michelle Barnes, Secretary-Treasurer
- Errin Barrett, Assistant Secretary-Treasurer
- Brandon Pratt, Planning-Zoning Administrator
- Kellie Tokar, Assistant Zoning Officer
- Nathanael Millet, Parks & Recreation Director
- Andrew Holland, P.E., Urban Engineers

**4. Visitors:**

**5. Citizen's Concerns/Inquiries:**

**6. Minutes:**

- Approval of Minutes from the November 20, 2025 Regular Meeting

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Abstained:** \_\_\_\_\_

**Approved/Defeated:** \_\_\_\_\_

**7. Payment of Bills:**

- General Fund \$ 85,998.28 Check Numbers: 22253-22280

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Abstained:** \_\_\_\_\_

**Approved/Defeated:** \_\_\_\_\_

**8. Solicitor's Report:**

**9. Planning and Zoning Report:**

**10. Parks and Recreation Report:**

**11. Secretary-Treasurer's Report:**

**12. Unfinished Business:**

- MS4

**13. New Business:**

- Hire Tara Samuels as a full-time Administrative Assistant to the Planning / Zoning Office and the Recreation Department at \$21.00/hr

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Abstained:** \_\_\_\_\_

**Approved/Defeated:** \_\_\_\_\_

**Supervisors Report:**

○ **Justin:**

○ **Mark:**

○ **Peter:**

**14. Public Comment:**

**15. Adjournment:**

o    :    A.M/P.M.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Abstained:** \_\_\_\_\_

**Approved/Defeated:** \_\_\_\_\_



Ranges		Item Status	Purchase Types	Misc			
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i> <i>Encumbrance Date 12/01/25 to 12/04/25</i> <i>Range:</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: Y</i> <i>Held: N</i> <i>Aprv: N</i> <i>Rcvd: N</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Condensed</i> <i>Include Non- Y</i> <i>Budgeted:</i> <i>Prior Year Only: N</i> <i>Vendors: All</i>			
Vendor #	Name		Status	Amount	Void Amount	Contract	PO Type
P.O. #	PO Date	Description					
AARON005 25-01161	12/01/25	AARON GARRITY KIDS NIGHT OUT	Clsd	\$1,312.50	\$0.00		
AFLAC010 25-01162	12/01/25	AFLAC STATEMENT	Clsd	\$267.84	\$0.00		
BONNY005 25-01163	12/01/25	BONNY HOFFMAN ART CLUB	Clsd	\$35.00	\$0.00		
BRIAN045 25-01164	12/01/25	BRIAN FRANZ ASSIGNOR FEE	Clsd	\$80.00	\$0.00		
CARTE010 25-01165	12/01/25	CARTER LUMBER COMPANY PRP	Clsd	\$29.99	\$0.00		
CINTA005 25-01166	12/01/25	CINTAS CORP UNIFORMS	Clsd	\$318.70	\$0.00		
DAVID125 25-01167	12/01/25	DAVID BADDERS 5/6 GBB	Clsd	\$80.00	\$0.00		
EMPIR005 25-01168	12/01/25	EMPIRE SNOW MANAGEMENT MILLFAIR	Clsd	\$70.00	\$0.00		
FAIRV150 25-01169	12/01/25	FAIRVIEW TWP WATER AUTH 8/12-11/14	Clsd	\$451.77	\$0.00		
STJOH005 25-01181	12/01/25	GEM CITY BANDS STATEMENT	Clsd	\$1,000.00	\$0.00		
JANIT010 25-01170	12/01/25	JANITORS SUPPLY INC SUPPLIES	Clsd	\$92.85	\$0.00		
KNOXL010 25-01171	12/01/25	KNOX LAW FIRM LEGAL	Clsd	\$1,815.00	\$0.00		
MIKEH005 25-01172	12/01/25	MIKE HAWLEY 5/6 GBB	Clsd	\$80.00	\$0.00		
MOBIL010 25-01173	12/01/25	MOBILCOM STATEMENT	Clsd	\$357.89	\$0.00		
NORTH115 25-01174	12/01/25	NORTH EAST SCHOOL DISTRICT TOURNAMENT	Clsd	\$350.00	\$0.00		
PENEL010 25-01175	12/01/25	PENELEC ELECTRIC	Clsd	\$10,639.62	\$0.00		

Vendor #	Name	P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>PENELEC</b> <i>Account Continued</i>									
QUILL005 25-01176	QUILL CORPORATION SUPPLIES	12/01/25			Clsd	\$20.18	\$0.00		
RCIELEC0 25-01188	R.C.I. ELECTRICAL SYSTEMS STATEMENT				Clsd	\$7,200.00	\$0.00		
REBEC010 25-01177	REBECCA PAVELKA PRP DEPOSIT REFUND	12/01/25			Clsd	\$100.00	\$0.00		
RICKS010 25-01178	RICK SORNBURGER AUTOMOTIVE 2019 F-550	12/01/25			Clsd	\$240.35	\$0.00		
SARGE005 25-01179	SARGENT'S COURT REPORTING HEARING	12/01/25			Clsd	\$150.00	\$0.00		
STGEO005 25-01180	ST. GEORGE ATHLETICS TOURNAMENT	12/01/25			Clsd	\$150.00	\$0.00		
SUMMI025 25-01182	SUMMIT FIRE & SECURITY, LLC ANNUAL INSPECTION	12/01/25			Clsd	\$1,419.75	\$0.00		
SUPER010 25-01183	SUPERIOR AUTO SUPPLY INC SUPPLIES	12/01/25			Clsd	\$41.88	\$0.00		
VALER015 25-01184	VALERIE SNYDER PRP DEPOSIT REFUND	12/01/25			Clsd	\$100.00	\$0.00		
VERDA005 25-01185	VERDANTAS STATEMENT	12/01/25			Clsd	\$57,381.30	\$0.00		
WESTE025 25-01189	WEST ERIE CO EMER. MGMT AGENCY DECEMBER 2025				Clsd	\$1,254.88	\$0.00		
WILKI010 25-01186	WILKINSON AGGREGATES, INC. STATEMENT	12/01/25			Clsd	\$483.82	\$0.00		
25-01187	STATEMENT	12/01/25			Clsd	\$474.96	\$0.00		
<b>Vendor Total:</b>						<b>\$958.78</b>			

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Total Purchase Orders: 29 Total P.O. Line Items: 0 Total List Amount: \$85,998.28 Total Void Amount: \$0.00