

AGENDA: Organization Meeting of the Fairview Township Board of Supervisors

Date: January 5, 2026

Time: 9:00 A.M.

Location: Fairview Township Municipal Building, 7471 McCray Road

1. Call to Order

Time: _____ A.M.

2. Appointments

- **Temporary Chairman:** Peter Kraus
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Temporary Secretary:** Michelle Barnes
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

3. Pledge of Allegiance

4. Roll Call

Present:

- Supervisor Peter Kraus
- Supervisor Mark Gennuso
- Supervisor Justin Pacansky
- Secretary-Treasurer Michelle Barnes

5. Public Comment

6. Elections and Appointments

- **Chairman of the Board of Supervisors:** Peter Kraus
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Vice-Chairman of the Board of Supervisors:** Mark Gennuso

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Secretary-Treasurer:** Michelle Barnes

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Assistant Secretary-Treasurer:** Errin Barrett

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Zoning Officer:** Brandon Pratt

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Assistant Zoning Officer:** Kellie Tokar

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

7. Professional Services Appointments

- **Solicitor:** Andrew Schmidt, Knox Law Firm
Hourly rate: \$170.00; Litigation hourly rate: \$200.00

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Engineer:** Andrew Holland, Urban Engineers
Hourly rate: \$230.00/Principal Engineer; \$140.00/Civil Engineer

Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Bank Depositories:** Northwest Bank, First National Bank, Univest
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Auditors:** Buseck, Barger, Bleil & Co.
Fees: Township \$7,000; Lake Shore Fire Department \$5,000; Fairview Fire & Rescue \$5,450; Fairview Parks
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Solicitor:** Zoning Hearing Board – Edward Betza
Hourly rate: \$170.00
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

8. Committee Appointments

- **Vacancy Board (1-Year Term):** Tim Chivers
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Range Committee:** Peter Kraus, Brandon Pratt, Christopher Hetz
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Agricultural Security Area Advisory Committee:** Peter Kraus, Edward Kruse, James Pacansky, Neil Shea, J. Robert Taylor, and Chris Hetz.
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

9. 2026 Meeting Schedule

Regular Meetings: Held twice a month on the 1st and 3rd Thursdays, except January (2nd and 4th Thursdays).

Workshop Meetings: Wednesdays at 1:00 P.M.

An agenda will be posted online 48 hours prior.

January

- Thursday, January 8 – 7:00 PM
- Thursday, January 22 – 9:00 AM

February

- Thursday, February 5 – 9:00 AM
- Thursday, February 19 – 7:00 PM

March

- Thursday, March 5 – 7:00 PM
- Thursday, March 19 – 9:00 AM

April

- Thursday, April 2 – 9:00 AM
- Thursday, April 16 – 7:00 PM

May

- Thursday, May 7 – 7:00 PM
- Thursday, May 21 – 9:00 AM

June

- Thursday, June 4 – 9:00 AM
- Thursday, June 18 – 7:00 PM

July

- Thursday, July 2 – 9:00 AM
- Thursday, July 16 – 7:00 PM

August

- Thursday, August 6 – 7:00 PM
- Thursday, August 20 – 9:00 AM

September

- Thursday, September 3 – 9:00 AM
- Thursday, September 17 – 7:00 PM

October

- Thursday, October 1 – 7:00 PM
- Thursday, October 15 – 9:00 AM

November

- Thursday, November 5 – 9:00 AM
- Thursday, November 19 – 7:00 PM

December

- Thursday, December 3 – 7:00 PM
- Thursday, December 17 – 9:00 AM

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

10. Supervisor Responsibilities

- **District 1 (I-90 south to Township line. North of I-90 to Route 20 from Avonia Road East to Bear Creek Road):** Mark Gennuso

Responsibilities: Roadmaster, Administration, Personnel, Waste & Recycling, Fire Department Liaison, Safety

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **District 2 (Dutch Road east to the Township Line and north to Lake Erie. Bear Creek Road east and south to Township Line):** Justin Pacansky

Responsibilities: Roadmaster, Road Supplies, Maintenance, Road Personnel, Planning, Zoning, Safety

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **District 3 (Dutch Rd West to Township line, North of Rt. 20 to Lake Erie. North of I-90 to Rt. 20, from Avonia Rd West to Township line):** Peter Kraus

Responsibilities: Roadmaster, Sanitary Sewers, Storm Sewers, Water, Signs, Parks & Recreation, Safety

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

11. Delegates and Representatives

- **Voting Delegate to State Convention:** Justin Pacansky

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Executive Committee for ECATO:** Justin Pacansky

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternates: Mark Gennuso, Peter Kraus

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Executive Committee for EACOG:** Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternates: Justin Pacansky, Peter Kraus

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Solid Waste Management Council:** Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Peter Kraus

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **CZM Committee Member:** Brandon Pratt

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Kellie Tokar

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Erie County Planning:** Brandon Pratt

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Tax Collection Committee:** Paul Krasinski

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Peggy Brown

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

12. Emergency Management Appointments

- **Coordinator:** Shawn Wroblewski, WECEMA

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Delegate to WECEMA COG:** Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Peter Kraus

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **West County Paramedic Association Delegate:** Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate: Justin Pacansky

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Emergency Management Authorized Resource Requestors:** Board of Supervisors, Fire Department Chiefs, and the Emergency Management Coordinator
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Damage Assessment Team:** Board of Supervisors, Michelle Barnes, and Brandon Pratt
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Fire Relief Association Distribution:** Fairview Lake Shore Fire Department – 100%
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Treasurer's Bond: \$1,000,000.00 & Assistant Treasurer's Bond: \$1,000,000.00**
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

13. Authorizations:

- Authorization for the Treasurer to transfer funds for paying invoices, payroll, and investments, with approval at the next regular meeting.
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- Authorization for Workshops, appreciation dinners, conventions, County Association Meetings, etc. for Supervisors, Tax Collector, and employees, at the Supervisors discretion.
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- Authorization to reimburse for use of personal vehicles at the rate set by the IRS and adjusted accordingly.

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

14. Transportation Study Metropolitan Planning Organization Appointments

- **Coordinating Committee:** Mark Gennuso

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate Coordinating Committee: Peter Kraus

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Technical Committee:** Brandon Pratt

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

Alternate Technical Committee: Kellie Tokar

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

15. Consideration of Resolutions for Appointments to Township Boards

- **Resolution 2026-1:** Appointment of Christina Wick to the Recreation Board (5-Year Term)

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

- **Resolution 2026-2:** Appointment of Rob Wernicki to the Recreation Board (4-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Resolution 2026-3:** Appointment of Shannon Ferrare to the Recreation Board (3-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Resolution 2026-4:** Appointment of Yatish Seelam to the Recreation Board (1-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Resolution 2026-5:** Appointment of Tony Ferrare as an alternate to the Recreation Board (3-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Resolution 2026-6:** Appointment of Bill O'Baker as an alternate to the Recreation Board (5-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____
- **Resolution 2026-7:** Appointment of Justin Havern to the Zoning Hearing Board (5-Year Term)
Motion: _____
Second: _____
Abstained: _____
Approved/Defeated: _____

- **Resolution 2026-8:** Appointment of George Wilkosz to the Zoning Hearing Board (5-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

- **Resolution 2026-9:** Appointment of Christopher Hetz to the Planning Commission Board (4-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

- **Resolution 2026-10:** Appointment of Beth Corbin to the Planning Commission Board (4-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

- **Resolution 2026-11:** Appointment of Jennifer Walker to the Planning Commission Board (4-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

- **Resolution 2026-12:** Appointment of David Wright to the Sewer and Water Authorities Board (5-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

- **Resolution 2026-13:** Appointment of Robert Stallbaum to the Sewer and Water Authorities Board (5-Year Term)
 Motion: _____
 Second: _____
 Abstained: _____
 Approved/Defeated: _____

16. Other Business

- **Resolution 2026-14:** Establish the rate of compensation of the duly elected Auditors of Fairview Township is hereby fixed and established at the rate of Eighteen Dollars (\$18.00) per hour

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____

17. Adjournment:

- ____:____A.M

Motion: _____

Second: _____

Abstained: _____

Approved/Defeated: _____