

**SUPERVISORS OF FAIRVIEW TOWNSHIP**  
**2015 ORGANIZATIONAL MEETING**  
**January 4, 2016**  
**9:00 A.M.**

The 2016 Organization Meeting of the Supervisors of Fairview Township was held Monday, January 4, 2016 at 9:00 A.M. at the Fairview Township Municipal Building, 7471 McCray Road, Fairview, PA. Present were Supervisors Peter D. Kraus, Mark A. Gennuso and Ralph A. Heidler; Township Secretary Michelle Barnes, and Assistant Secretary Julie Lindvay. The meeting was opened with the Pledge of Allegiance.

The following appointments were made unanimously:

Temporary Chairman of the Board of Supervisors – Mark Gennuso

Temporary Secretary – Michelle Barnes

Chairman of the Board of Supervisors – Mark Gennuso on motion by Mr. Heidler, seconded by Mr. Kraus.

Vice Chairman of the Board of Supervisors – Ralph Heidler on motion by Mr. Kraus seconded by Mr. Gennuso.

Secretary/Treasurer – Michelle Barnes on motion by Mr. Heidler, seconded by Mr. Kraus.

Assistant Secretary– Julie Lindvay on motion by Mr. Heidler, seconded by Mr. Kraus.

Assistant Treasurer – Mark Gennuso on motion by Mr. Heidler, seconded by Mr. Kraus.

Zoning Officer – James Cardman on motion by Mr. Heidler, seconded by Mr. Kraus.

Assistant Zoning Officer – Amanda Bair on motion by Mr. Heidler, seconded by Mr. Kraus.

Solicitor - Quinn Law Firm at the hourly rate of \$125.00 and a litigation hourly rate of \$145.00, on motion by Mr. Heidler, seconded by Mr. Kraus.

Engineer - Urban Engineers, Inc. at the hourly rate of \$97.00/Principal Engineer, on motion by Mr. Heidler, seconded by Mr. Kraus.

Bank Depository - PNC Bank, NW Savings Bank and Erie Bank on motion by Mr. Heidler, seconded by Mr. Kraus.

Auditors – Buseck, Barger, Bleil & Co., at an annual fee of \$6,900.00, on motion by Mr. Heidler, seconded by Mr. Kraus.

Zoning Hearing Board – David Biletznikoff was appointed to a five (5) year term expiring at the end of December 2020 on motion by Mr. Heidler, seconded by Mr. Kraus. Resolution 1-2016: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint David Biletznikoff to serve as a member of the

Fairview Township Zoning Hearing Board for a five (5) year term, expiring December 2020.

Planning Commission Member – Deanna Klein was appointed to a four (4) year term to expire at the end of December 2019 on motion by Mr. Heidler, seconded by Mr. Kraus. Resolution 2-2016: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Deanna Klein to serve as a member of the Fairview Township Planning Commission for a four (4) year term, expiring December 2019.

Sewer and Water Authority – David Wright was appointed to a five (5) year term expiring at end of December 2020 on motion by Mr. Heidler, seconded by Mr. Kraus. Resolution 3-2016: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint David Wright to serve as a member of the Fairview Township Sewer Authority and Water Authority for a five (5) year term, expiring December 2020.

Parks and Recreation Board – Bonnie Miller and Elizabeth Hirz were appointed to five (5) year terms to expire at the end of December 2020 on motion by Mr. Heidler, seconded by Mr. Kraus. Resolution 4-2016: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Bonnie Miller and Elizabeth Hirz to serve as a member of the Fairview Parks and Recreation Board for a five (5) year term, expiring December 2020.

Vacancy Board Chairman- J. Robert Taylor was reappointed for one (1) year on motion by Mr. Heidler, seconded by Mr. Kraus.

Range Committee - Peter Kraus, James Cardman and Christopher Hetz on motion by Mr. Heidler, seconded by Mr. Gennuso.

Meeting Dates - Regular meetings of the Supervisors of Fairview Township shall be conducted twice a month on the 1st and 3rd Thursdays. Meeting will be held at the Fairview Township Municipal Building, 7471 McCray Road. On motion by Mr. Heidler and seconded by Mr. Kraus, meeting dates and time are the following:

January 7 @ 7:00 P.M. January 21 @ 9:00 A.M.	July 7 @ 7:00 P.M. July 21 @ 9:00 A.M.
February 18 @ 7:00 P.M. February 4 @ 9:00 A.M.	August 18 @ 7:00 P.M. August 4 @ 9:00 A.M.
March 3 @ 7:00 P.M. March 17 @ 9:00 A.M.	September 1 @ 7:00 P.M. September 15 @ 9:00 A.M.
April 21 @ 7:00 P.M. April 7 @ 9:00 A.M.	October 20 @ 7:00 P.M. October 6 @ 9:00 A.M.
May 5 @ 7:00 P.M. May 19 @ 9:00 A.M.	November 3 @ 7:00 P.M. November 17 @ 9:00 A.M.
June 16 @ 7:00 P.M. June 2 @ 9:00 A.M.	December 15 @ 7:00 P.M. December 1 @ 9:00 A.M.

Weekly Workshop Meetings - Each Wednesday at 1:00 P.M. to discuss Ordinance Amendments and other such business that comes before the board. An agenda will be posted online 48 hrs prior to the meeting on motion by Mr. Heidler, seconded by Mr. Kraus.

Roadmaster Designation Duties of Supervisors -

District No. 1: (I-90 south to Township Line. North of I-90 to Route 20 from Avonia Road east to Bear Creek Road). Overseer of Administration, Personnel, Recycling. Mark Gennuso was appointed on motion by Mr. Heidler, seconded by Mr. Kraus.

District No. 2: (Dutch Road east to the Township Line and north to Lake Erie. Bear Creek Rd east and south to Township Line). Overseer of Road Supply, Road Maintenance, Road Personnel, Planning, Zoning & Safety. Ralph Heidler was appointed on motion by Mr. Kraus, seconded by Mr. Gennuso.

District No. 3: (Dutch Road west to Township line, north of Route 20 to Lake Erie. North of I-90 to Route 20, from Avonia Road West to Township Line). Overseer of Sanitary Sewers, Storm Sewers, Water, Signs, Parks/Recreation. Peter Kraus was appointed on motion by Mr. Heidler, seconded by Mr. Gennuso.

Voting Delegate to Pa. State Association of Township Supervisors (PSATS) Convention – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Heidler.

Alternate Delegate to PSATS Convention – Pete Kraus on motion by Mr. Heidler, seconded by Mr. Gennuso.

Representative and voting member to the Executive Committee for Erie County Association of Township Officials Representative (ECATO) – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Heidler.

Alternate #1 to Executive Committee for ECATO – Ralph Heidler on motion by Mr. Kraus, seconded by Mr. Gennuso.

Alternate #2 to Executive Committee for ECATO – Peter Kraus on motion by Mr. Heidler, seconded by Mr. Gennuso.

Solid Waste Management Council – Ralph Heidler on motion by Mr. Kraus, seconded by Mr. Gennuso.

Alternate to Solid Waste Management Council - Peter Kraus on motion by Mr. Heidler, seconded by Mr. Gennuso.

Coastal Zone Management (CZM) Committee Member – James Cardman on motion by Mr.

Heidler, seconded by Mr. Kraus.

Alternate to CZM Committee Member – Amanda Bair on motion by Mr. Heidler, seconded by Mr. Kraus.

Erie County Planning Commission – James Cardman on motion by Mr. Heidler, seconded by Mr. Kraus.

Tax Collection Committee – Edward Barnes on motion by Mr. Heidler, seconded by Mr. Kraus.

Tax Collection Committee Alternate – Paul Krasinski on motion by Mr. Heidler, seconded by Mr. Kraus.

Zoning/Hearing Board Solicitor – Edward Betza at the rate of \$120.00/hr. on motion by Mr. Kraus, seconded by Mr. Heidler.

Transportation Study Metropolitan Planning Organization:

- Coordinating Committee – Peter Kraus on motion by Mr. Heidler, seconded by Mr. Gennuso.
- Alternate Coordinating Committee – Sharon Knoll on motion by Mr. Kraus, seconded by Mr. Heidler.
- Technical Committee – James Cardman on motion by Mr. Kraus, seconded by Mr. Heidler.

Agricultural Security Area Advisory Committee, consisting of Ralph Heidler, John Klier, Paul Bendure, James Pacansky and Neil Shea were appointed on motion by Mr. Kraus, seconded by Mr. Gennuso.

Emergency Management Agencies authorized to request resources in an Emergency – Chairman of the Board of Supervisors; Fire Department Chief; and EMA Coordinator on motion by Mr. Kraus, seconded by Mr. Heidler.

Damage Assessment Team – James Cardman, Deanna Klein, Judy Schroeck and James Phillips on motion by Mr. Kraus, seconded by Mr. Heidler.

Fire Relief Association Distribution - On motion by Mr. Kraus, seconded by Mr. Heidler, Fairview Fire Relief Association will receive seventy percent (75%) of the Foreign Fire Insurance money and Lake Shore Fire Relief Association will receive twenty-five percent (25%).

Treasurer's Bond and Assistant Treasurer's Bond- Set at \$4,500,000 combined, made on motion by Mr. Kraus, seconded by Mr. Heidler.

Treasurer Authorization - For the Treasurer to transfer monies from one account to another for the purpose of paying Fairview Township invoices or investments; and to pay payroll, as required, with approval to be made at the next regular meeting of the Board of Supervisors. Motion by Mr. Kraus, seconded by Mr. Heidler.

Authorization for workshops, appreciation dinners, conventions, Erie County Association

meetings, etc. - It was agreed to authorize attendance by Supervisors, Tax Collector and Township employees to workshops, dinners, conventions, Erie County Association meetings, etc. at the discretion of the Supervisors on motion by Mr. Kraus, seconded by Mr. Heidler.

Authorization to reimburse any Township Officials, employees or Board Members for use of personal vehicles at the rate set annually by Internal Revenue Service and adjusted accordingly was unanimously approved on motion Mr. Kraus, seconded by Mr. Heidler.

Annual Meeting Date for Fairview Industrial Development Corporation was set for May 25, 2016 on motion by Mr. Kraus, seconded by Mr. Heidler.

Uniform Construction Code Appeal Board Solicitor – John J. Shimek, II Esq. at the rate of \$120.00/hr on motion by Mr. Kraus, seconded by Mr. Heidler.

Meeting adjourned at 9:12 A.M. on motion by Mr. Heidler, seconded by Mr. Kraus.

Respectfully submitted,

Michelle Barnes  
Secretary-Treasurer