

SUPERVISORS OF FAIRVIEW TOWNSHIP
2024 ORGANIZATION MEETING
January 2, 2024
8:00 A.M.

The 2024 Organization Meeting of the Supervisors of Fairview Township was held Monday, January 2, 2024 at 8:00 A.M. at the Fairview Township Municipal Building, 7471 McCray Road, Fairview, PA. Present were Supervisor Peter Kraus; Supervisor Mark Gennuso; Supervisor Elect Justin Pacansky; and Secretary-Treasurer Michelle Barnes. The meeting was opened with the Pledge of Allegiance.

The following appointments and authorizations were made unanimously:

Temporary Chairman of the Board of Supervisors – Justin Pacansky

Temporary Secretary – Michelle Barnes

Chairman of the Board of Supervisors – Justin Pacansky on motion by Mr. Kraus, seconded by Mr. Gennuso.

Vice Chairman of the Board of Supervisors – Peter Kraus on motion by Mr. Gennuso seconded by Mr. Pacansky.

Secretary-Treasurer – Michelle Barnes on motion by Mr. Kraus, seconded by Mr. Mr. Gennuso.

Assistant Secretary-Treasurer – Errin Barrett on motion by Mr. Kraus, seconded by Mr. Gennuso.

Zoning Officer – Brandon Pratt on motion by Mr. Kraus, seconded by Mr. Gennuso.

Assistant Zoning Officer – Kellie Tokar on motion by Mr. Kraus, seconded by Mr. Gennuso.

Solicitor – Quinn Law Firm at the hourly rate of \$135.00 and a litigation hourly rate of \$165.00, on motion by Mr. Kraus, seconded by Mr. Gennuso.

Engineer – Urban Engineers, Inc. at the hourly rate of \$190.00/Principal Engineer, on motion by Mr. Kraus, seconded by Mr. Gennuso

Bank Depository – Northwest Bank, Univest and First National Bank on motion by Mr. Kraus, seconded by Mr. Gennuso.

AUDITORS: Buseck, Barger, Bleil & Co. at an annual fee of \$7,000.00 for the Township, \$5,200.00 for Lake Shore Fire Department, \$5,200.00 for Fairview Fire & Rescue, \$2,700.00 for Fairview Parks and Recreation Authority on motion by Mr. Kraus, seconded by Mr. Gennuso.

ZONING HEARING BOARD - 5 YEAR TERM: Judy Miller, Resolution 2024-1: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Judy Miller to serve as a member of the Fairview Township Zoning Hearing Board for a five (5) year term, expiring December 2028. On motion by Mr. Kraus, seconded by Mr. Gennuso.

PLANNING COMMISSION - 4 YEAR TERM: Robert Young, Resolution 2024-2: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Robert Young to serve as a board member of the Fairview Township Planning Commission for a four (4) year term, expiring December 2027. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 5 YEAR TERM: Brandon Nornhold, Resolution 2024-3: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Brandon Nornhold to serve as a board member of the Fairview Township Recreation Board for a five (5) year term, expiring December 2028. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 5 YEAR TERM: Lyndsay Foriska, Resolution 2024-4: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Lyndsay Foriska to serve as a board member of the Fairview Township Recreation Board for a five (5) year term, expiring December 2028. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 4 YEAR TERM: Brian Nichols, Resolution 2024-5: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Brian Nichols to serve as a board member of the Fairview Township Recreation Board for a four (4) year term, expiring December 2027. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 3 YEAR TERM: Julie Terella, Resolution 2024-6: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Julie Terella to serve as a board member of the Fairview Township Recreation Board for a three (3) year term, expiring December 2026. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 2 YEAR TERM: Beth Hirz, Resolution 2024-7: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Beth Hirz to serve as a board member of the Fairview Township Recreation Board for a two (2) year term, expiring December 2025. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 1 YEAR TERM: Reilly Melin, Resolution 2024-8: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Reilly Melin to serve as a board member of the Fairview Township Recreation Board for a one (1) year term, expiring December 2024. On motion by Mr. Kraus, seconded by Mr. Gennuso.

RECREATION BOARD - 1 YEAR TERM: Addison Mang, Resolution 2024-9: BE IT RESOLVED and enacted by the Board of Supervisors of Fairview Township, Erie County that the Board of Supervisors of Fairview Township appoint Addison Mang to serve as a board member of the Fairview Township Recreation Board for a one (1) year term, expiring December 2024. On motion by Mr. Kraus, seconded by Mr. Gennuso.

Vacancy Board Chairman – Ralph Heidler was appointed for one (1) year on motion by Mr. Kraus, seconded by Mr. Gennuso.

Range Committee – Peter Kraus, Brandon Pratt and Christopher Hetz on motion by Mr. Gennuso seconded by Mr. Pacansky.

Meeting Dates – Regular meetings of the Supervisors of Fairview Township shall be conducted twice a month on the 1st and 3rd Thursdays. Meeting will be held at the Fairview Township Municipal Building, 7471 McCray Road. On motion by Mr. Kraus, seconded by Mr. Gennuso. Meeting dates and time are the following:

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| January 4 @ 7:00 pm | July 3 @ 7:00 pm |
| January 18 @ 9:00 am | July 18 @ 9:00 am |
| February 1 @ 9:00 am | August 1 @ 9:00 am |
| February 15 @ 7:00 pm | August 15 @ 7:00 pm |
| March 7 @ 7:00 pm | September 5 @ 7:00 pm |
| March 21 @ 9:00 am | September 19 @ 9:00 am |
| April 4 @ 9:00 am | October 3 @ 9:00 am |
| April 18 @ 7:00 pm | October 17 @ 7:00 pm |
| May 2 @ 7:00 pm | November 7 @ 7:00 pm |
| May 16 @ 9:00 am | November 21 @ 9:00 am |
| June 6 @ 9:00 am | December 5 @ 9:00 am |
| June 20 @ 7:00 pm | December 19 @ 7:00 pm |

Weekly Workshop Meetings – Each Wednesday at 1:00 P.M. to discuss Ordinance Amendments and other such business that comes before the board. An agenda will be posted online 48 hours prior to the meeting on motion by Mr. Kraus, seconded by Mr. Gennuso.

Duties of Supervisors –

District No. 1: (I-90 south to Township Line. North of I-90 to Route 20 from Avonia Road east to Bear Creek Road). Roadmaster, Overseer of Administration, Personnel, Recycling and Township Liaison for Fairview Fire and Rescue and Lake Shore Fire Departments and safety. Mark Gennuso was appointed on motion by Mr. Kraus, seconded by Mr. Pacansky.

District No. 2: (Dutch Road east to the Township Line and north to Lake Erie. Bear Creek Rd east and south to Township Line). Roadmaster, Overseer of Road Supplies, Road Maintenance, Road Personnel, Planning, Zoning and Safety. Justin Pacansky was appointed on motion by Mr. Kraus seconded by Mr. Gennuso.

District No. 3: (Dutch Road west to Township line, north of Route 20 to Lake Erie. North of I-90 to Route 20, from Avonia Road West to Township Line). Roadmaster, Overseer of Sanitary Sewers, Storm Sewers, Water, Signs, Parks/Recreation and safety. Peter Kraus was appointed on motion by Mr. Gennuso, seconded by Mr. Pacansky.

Voting Delegate to Pa. State Association of Township Supervisors (PSATS) Convention – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Pacansky.

Alternate Delegate to PSATS Convention – Peter Kraus on motion by Mr. Gennuso, seconded by Mr. Pacansky.

Representative and voting member to the Executive Committee for Erie County Association of Township Officials Representative (ECATO) – Justin Pacansky on motion by Mr. Kraus, seconded by Mr. Gennuso.

Alternate #1 to Executive Committee for ECATO – Mark Gennuso on motion by Mr. Kraus,

seconded by Mr. Pacansky.

Alternate #2 to Executive Committee for ECATO – Peter Kraus on motion by Mr. Gennuso, seconded by Mr. Pacansky.

Solid Waste Management Council – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Pacansky.

Alternate to Solid Waste Management Council – Peter Kraus on motion by Mr. Gennuso, seconded by Mr. Kraus.

Coastal Zone Management (CZM) Committee Member – Brandon Pratt on motion by Mr. Kraus, seconded by Mr. Gennuso.

Alternate to CZM Committee Member – Kellie Tokar on motion by Mr. Kraus, seconded by Mr. Gennuso.

Erie County Planning Commission – Brandon Pratt on motion by Mr. Kraus, seconded Mr. Gennuso.

Tax Collection Committee – Paul Krasinski on motion by Mr. Kraus, seconded by Mr. Gennuso.

Tax Collection Committee Alternate – Peggy Brown on motion by Mr. Kraus, seconded by Mr. Gennuso.

Zoning Hearing Board Solicitor – Edward Betza at the rate of \$135.00/hr. on motion by Mr. Kraus, seconded by Mr. Gennuso.

Transportation Study Metropolitan Planning Organization:

- Coordinating Committee – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Pacansky.
- Alternate Coordinating Committee – Peter Kraus on motion by Mr. Gennuso seconded by Mr. Pacansky.
- Technical Committee – Brandon Pratt on motion by Mr. Kraus, seconded by Mr. Gennuso.
- Alternate Technical Committee – Kellie Tokar on motion by Mr. Kraus, seconded by Mr. Gennuso.

Agricultural Security Area Advisory Committee – Peter Kraus, Edward Kruse, James Pacansky, Neil Shea, J. Robert Taylor; Chris Hetz were appointed on motion by Mr. Gennuso, seconded by Mr. Pacansky.

Emergency Management Coordinator - Shawn Wroblewski of West Erie County Emergency Management Agency (WECEMA) was appointed by Mr. Kraus, seconded by Mr. Gennuso.

West Erie County Emergency Management Agency (WECEMA)

- Delegate to WECEMA COG – Mark Gennuso on motion by Mr. Kraus, seconded by Mr. Pacansky.
- Alternate to WECEMA COG – Peter Kraus on motion by Mr. Gennuso, seconded by Mr. Pacansky.
- Delegate to West County Paramedic Association – Mark Gennuso, on motion by Mr. Kraus, seconded by Mr. Pacansky.
- Alternate to West County Paramedic Association – Justin Pacansky, on motion by Mr.

Kraus, seconded by Mr. Gennuso.

Emergency Management Agencies authorized to request resources in an Emergency – Chairman of the Board of Supervisors; Fire Department Chief; and EMA Coordinator on motion by Mr. Kraus, seconded by Mr. Gennuso.

Damage Assessment Team – Board of Supervisors, Michelle Barnes, Judy Schroeck, Brandon Pratt, on motion by Mr. Kraus, seconded by Mr. Gennuso.

Fire Relief Association Distribution – on motion by Mr. Kraus, seconded by Mr. Gennuso, Fairview Fire & Rescue will receive seventy percent (75%) of the Foreign Fire Insurance money and Lake Shore Fire Department Relief Association will receive twenty-five percent (25%).

Treasurer's Bond and Assistant Treasurer's Bond – Set at \$1,000,000.00 each, made on motion by Mr. Kraus, seconded by Mr. Gennuso.

Treasurer Authorization – For the Treasurer to transfer monies from one account to another for the purpose of paying Fairview Township invoices or investments; and to pay payroll, as required, with approval to be made at the next regular meeting of the Board of Supervisors. On motion by Mr. Kraus, seconded by Mr. Gennuso.

Authorization for workshops, appreciation dinners, conventions, Erie County Association meetings, etc. – It was agreed to authorize attendance by Supervisors, Tax Collector and Township employees to workshops, dinners, conventions, Erie County Association meetings, etc. at the discretion of the Supervisors on motion by Mr. Kraus, seconded by Mr. Gennuso.

Authorization to reimburse any Township Officials, employees, or Board Members for use of personal vehicles at the rate set annually by Internal Revenue Service and adjusted accordingly was approved on motion by Mr. Kraus, seconded by Mr. Gennuso.

Uniform Construction Code Appeal Board Solicitor – Davis Rhodes Esq. at the rate of \$125.00/hr on motion by Mr. Kraus, seconded by Mr. Gennuso.

Meeting adjourned at 8:17 A.M. on motion by Mr. Kraus, seconded by Mr. Gennuso.
Respectfully submitted,

Michelle Barnes
Secretary-Treasurer